



Table 2

### 3.2. Course description

Basic description		
Course coordinator	Prof. dr.sc. Igor Prpić, dr. Med.	
Course title	<b>MANAGER IN HEALTH SYSTEM</b>	
Study programme	Nursing graduated study	
Course status	compulsory	
Year	I	
ECTS credits and teaching	ECTS student 's workload coefficient	5
	Number of hours (L+E+S)	15+30+15

#### 1. COURSE DESCRIPTION

##### 1.1. Course objectives

1. Getting knowledge regarding multidisciplinary approach to the health system concerning professional medical and leadership knowledge for health systems administrating
2. Getting insight into efficient planning, performance and managing resources
3. Acquiring knowledge on managerial skills
4. Practical application of managerial skills in everyday professional performance

##### 1.2. Course enrolment requirements

- regular

##### 1.3. Expected course learning outcomes

Students will become familiar with overall health system organizations and functions as well as the position of citizen/patient and professionals in health system. Additionally, they will get basic knowledge regarding rational approach of leading and administrating health system. Management skills, their importance in professional and personal improvement as well as the unavoidable development of self-esteem will be acquired. With previous knowledge students will be capable to gain more rational decision regarding their future professional and personal development. Already at the beginning of their employment they will have practical skills required for successful career.

##### 1.4. Course content

It has become evident in the last years that health care is becoming market-oriented. Thus the definition of management as "a process of getting things done through others, or with others, to accomplish organizational goals in a dynamic environment, with efficient use of limited resources" may very well be applied to the health care system.

This course covers a wide area of today's modern administration. It is currently expected of medical personnel to be more efficient, to be well informed on finances, legal procedures, marketing, and information technology, and to effectively and efficiently manage human resources.

Today's medical personnel are expected to, aside from the required knowledge in the medicine and/or health care field, also be trained for leading and managing, have the skills to understand and apply new concepts and accept the advantages of new technological achievements.

Through this course students will gain knowledge of financial management, health law, difference in functioning and administrating in different health organizations, quality assurance. Manager's psychology and the importance of self-improvement; leadership, communication skills, managing human resources; managing changes; and how to manage risks; resources management; effective operational management and setting up a successful team;



information systems in health care systems will be enclosed, too.

1.5. *Teaching methods*

- lectures  
 seminars and workshops  
 exercises  
 long distance education  
 fieldwork

- individual assignment  
 multimedia and network  
 laboratories  
 mentorship  
 other

1.6. *Comments*

Most teaching will be carried out through field work

1.7. *Student's obligations*

1.8. *Evaluation of student's work*

Course attendance		Activity/Participation		Seminar paper		Experimental work	
Written exam		Oral exam		Essay		Research	
Project		Sustained knowledge check		Report		Practice	
Portfolio							

1.9. *Assessment and evaluation of student's work during classes and on final exam*

1.10. *Assigned reading (at the time of the submission of study programme proposal)*

- Robert Heller, Priručnik za menadžere, Profil International, Zagreb, 2003.
- Velimir Srića, Inventivni menadžer u 100 lekcija, Znanje, Zagreb, 2003.

1.11. *Optional / additional reading (at the time of proposing study programme)*

- Hooper Alan, Potter John. *Intelligent leadership*, Random House, London 2001.
- Heller Robert, Hindle Tim. *Essential Manager's Manual*, Dorling Kindersley, London.
- Heller Robert, Hindle Tim. *Managing for Excellence*, Dorling Kindersley, London

1.12. *Number of assigned reading copies with regard to the number of students currently attending the course*

ffective

*Title*

*Number of copies*

*Number of students*

1.13. *Quality monitoring methods which ensure acquirement of output knowledge, skills and competences*

*Active engagement of students during lectures and seminars will be closely monitored and students will evaluate the faculty to ensure that their educational needs are met*

*Defined instruments for quality control will be used.*